

ORIGIN JDI CHECKLIST

Work live on a physical or virtual whiteboard. Record on this sheet only if needed. Capture final highlights on the A3.

Instructions: Use the four JDI Gates first. If all are Yes, run PDCA. Keep scope small. Standardize if it works.

Tie to OPS method

Origin JDI checklist supports the decision to proceed with Practical Problem Solving (~20%) or Just Do It activities (~80%).

Gates to qualify a Just Do It

| Gate | Question | Reason |
|--|----------|--------|
| It's New: Not a repeat problem after a prior fix. | Yes / No | |
| It's Clear: The issue and fix are obvious; no breakdown needed. | Yes / No | |
| It's Obvious: Root cause is apparent; no data collection or tools required. | Yes / No | |
| Everyone Agrees: Stakeholders align on the fix and scope. | Yes / No | |

Mini PDCA

| | | | |
|--|---------------|--------------|-----------------|
| Plan: One-line plan for the change. | | | |
| Do (Who/When): Assign an owner and due date; implement quickly. | Action | Owner | Due Date |
| Check: Verify the result at the point of cause using simple evidence. Assign an owner and due date. | Action | Owner | Due Date |
| Act: If it works, update the standard and communicate. If not, make minor adjustments or roll into Problem Solving. Assign an owner and due date. | Action | Owner | Due Date |
| Result | | | |

Keep PDCA small and fast. Update standard work if the fix holds.